

Privacy Policy

Online Course “Life of a patent”

1. Preface

The **epi** is a subsidiary organ of an international organisation (European Patent Organisation) established by its own international treaty (European Patent Convention) signed by 38 member states. The European Patent Convention is independent from the regulatory framework of the EU and hence the GDPR is respective not binding to the **epi** while conducting its supranational duties, in particular the collaboration with the European Patent Organisation on matters relating to the profession of professional representatives. For that reason the **epi** commits to ensure the highest level of data protection and strives to keep its data processing in line with the GDPR and the EPO Data Protection Guidelines.

2. Scope of data processing

If you want to participate in our online training, you can register for participation on our website. The **epi** will use your personal data to process your registration for the event you have applied for and to carry out the event: last name, first name, membership status, membership number, email address, phone number, billing address, EQE skills (optional). When registering for the event, your personal data (last name, first name, country, city and email address) will be passed on to the European Patent Office, as the event is held via an online platform of the EPO and this is necessary for the event to be held.

The event is also interactive and includes a test. The test will be evaluated by the **epi** and if you have passed the training, your personal data will be used to create a certificate.

We need your email address to keep you informed of the status of the process. We pass on the necessary data to the ordering bank for the fees to be paid. If you decide to pay via PayPal, the data will be passed on to PayPal. You can also pay by credit card or bank transfer.

If payment services are needed for making payment (PayPal, Wirecard), we will forward your data to the chosen service provider.

PayPal

The privacy policy of PayPal (Europe) S.a.r.l. et Cie, S.C.A., 22-24 Boulevard Royal, L-2449 Luxembourg can be found at the following link:

<https://www.paypal.com/uk/webapps/mpp/ua/privacy-full>



Institut der beim Europäischen Patentamt zugelassenen Vertreter
Institute of Professional Representatives before the European Patent Office
Institut des mandataires agréés près l'Office européen des brevets

Wirecard

The privacy policy of Wirecard Bank AG, Einsteinring 35, 85609 Aschheim can be found at the following link:

<https://www.wirecardbank.com/privacy-policy/>

3. Rights of the User

As **epi** commits to ensure the highest level of data protection and strives to keep its data processing in line with the GDPR and the EPO Data Protection Guidelines (Art. 14, 15) the users have following rights:

- 3.1 Right of access: Users have the right to request confirmation as to whether or not their personal data is being processed, and, where that is the case, to request access to the personal data and information such as the purposes of the processing or the categories of personal data concerned.
- 3.2 Right to rectification: Users have the right to request the correction of inaccurate personal data and where necessary, the completion of incomplete personal data.
- 3.3 Right to restriction of processing: Users have the right to request the **epi** to restrict the processing of their personal data under certain circumstances e.g. if you have submitted your objection to processing, for the duration of any verification.
- 3.4 Right to erasure: Users have the right to request erasure of personal data without undue delay under certain circumstances, e.g. if their personal data is no longer necessary for the purposes for which it was collected or if their personal data has been unlawfully processed.
- 3.5 Right to object: If data are collected on the basis of data processing for the purposes of legitimate interests, you have the right to object to the processing at any time for reasons that arise from your particular situation.

Users can assert their abovementioned rights by emailing to info@patentepi.org. We will then cease to process the personal data, unless there are compelling legitimate grounds for continued processing which override the interests, rights and freedoms of the data subject, or if the processing serves the enforcement, exercise or defence of legal claims.

4. Contact Details of the Data Protection Officer

Our company data protection officer will be pleased to answer any queries and address any concerns you may have on all matters relating to data protection:

datenschutz süd GmbH

E-Mail: office@datenschutz-sued.de

Phone: +49 931 3049760